

Introduction

This document briefly explains the concept of Partitions and Building Preferences as they apply to Schedule25 classroom scheduling.

What is a Partition?

Partitions are mutually exclusive groupings of rooms that are available for Schedule25 to use. For the ease of use, at HSU partitions are aligned with campus buildings. Each academic department indicates 4 sets of partition preferences to designate which spaces they are willing to be placed in during the Schedule25 run, and in what order of preference.

How to pick the best set of Building Preferences?

- ✓ If possible, select buildings/partitions with large room selection first
- ✓ When selecting buildings/partitions with few rooms group several of them into one preference group
- ✓ When building your preference groups use ALL partitions – your class will never be placed in a building you excluded from your preferences.

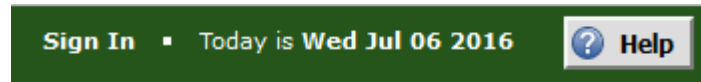
What rooms belong to each Partition (including capacities)?

1 Kinesiology & Athletics		6 Harry Griffith Hall		9 Music Buildings	
KA 102	42	HGH 106	34	MUSA 130	64
KA 104	38	HGH 204	23	10 Theatre Arts Bldg	
KA 106	16	HGH 225	32	TA 011	28
2 Siemens Hall		HGH 226	39	TA 110	30
SH 002	26	7 Forestry Bldg		TA 114	18
SH 108	91	FR 105	46	12 Gist Hall	
SH 109	48	FR 107	36	GH 124	36
SH 110	48	FR 201	38	GH 218	86
SH 115	35	8 Founders Hall		13 Natural Resources Bldg	
SH 116	27	FH 025	50	NR 101	96
SH 117	48	FH 108	32	NR 201	40
SH 120	26	FH 111	46	17 Wildlife & Fisheries Bldg	
SH 128	27	FH 118	160	WFB 250	31
3 Art/Home Economics		FH 125	50	WFB 258	72
ARTA 027	38	FH 163	50	18 Behavioral & Social Sciences	
4 Art Complex		FH 177	35	BSS 166	80
ARTB 102	77	FH 178	27	BSS 204	48
5 Science Bldgs-A,B,C,D,E		FH 179	36	BSS 211	16
SCIA 460	26	FH 181	20	BSS 408	27
SCIA 564	49	FH 203	25		
SCIB 133	85	FH 204	36		
SCIB 135	120	FH 206	46		
		FH 232	46		
		FH 235	44		
		FH 236	34		

See the next page to learn how to view your academic department's partition preferences.

Viewing an Academic Department's Schedule25 Partition Preferences

1. Navigate to [25Live](#) and click on the **Sign In** link in the upper right corner. Sign in using your HSU user name and password.
NOTE: If you do not sign in, you will not be able to see the partition preferences.

 Link: <https://25live.collegenet.com/humboldt>


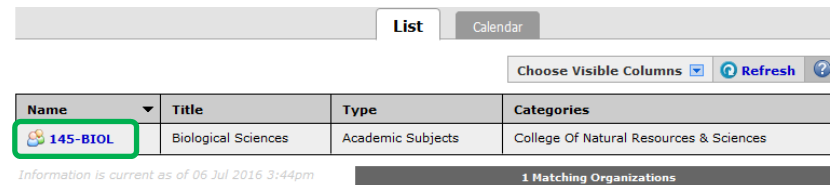
2. Click on the **Organizations** tab.



3. In the **Search by Keyword** field enter your organization code, for example: 145-BIOL, then click on the **Go** button.



4. Click on the name of your organization in the list of results below the search field.



5. Make sure that you are looking at the **Details** tab.
6. You will find your department's Schedule25 **Partition Preferences** in the right column.
7. Send an email to r25class@humboldt.edu if you wish to change your department's partition preferences.

